

Rules and regulations
for periodic storage of equipment in the depository
at the Hornsund Polish Polar Station

I. General rules for acceptance and storage of deposits

1. The acceptance of equipment for periodical storage in the depository at the Hornsund Polish Polar Station (hereinafter referred to as the "depository") may only be performed with the knowledge and consent of the Station Manager.
2. The person responsible for accepting the equipment for periodic storage at the depository is the current Expedition Leader.
3. The Expedition Leader may refuse to accept equipment for deposit if it is not properly prepared for storage or if it poses a direct or real indirect fire hazard, an explosion hazard or if it poses a chemical contamination hazard.
4. Liquid chemicals may be accepted for deposit provided that they are non-flammable, non-oxidising and are in closed, original commercial packaging and clearly labelled.
5. The Expedition Manager may refuse to accept equipment for deposit if the Expedition Leader determines that there is inadequate space for the equipment being deposited.
6. Acceptance of equipment into the depository shall be conditional upon the Depository presenting a complete list (specification) of the equipment to be deposited, together with a written statement to the effect that the equipment being deposited do not pose a risk of fire, explosion or chemical contamination.
7. The list of deposited equipment must include the full name and contact details of the Depository, the full contact details of the person responsible for preparing the deposit and the date of the deposit. The list must be signed by the person responsible for preparing the deposit.
8. The list of deposited equipment must be prepared at least in duplicate. One copy must be fixed on the deposit box or on the packaging of the deposited equipment, the other copy must be handed over to the Expedition Leader.

9. Where there is a change of Expedition Leaders during the period of storage of the deposit, the deposit lists shall be handed over by record to the next Expedition MLeader.
10. Where equipment is stored in a separate deposit box, its locking is only permitted provided that one set of keys to the deposit box is handed over to the Expedition Leader.
11. Equipment not accepted for storage in the depository must be removed by the Depository from the Station. If this requirement is not met, the Station Manager may issue a decision to remove or dispose of the equipment at the Depository's expense.
12. The Depository shall be liable for damage caused by equipment stored at the Station.
13. The deposit of equipment is at the risk and responsibility of the Depository. IG PAS is not responsible for damage to the equipment during its deposition at the Station.

II. Equipment excluded from deposition storage

The following equipment, furnishings and materials may not be accepted for periodic storage at the Depository:

1. Equipment, furnishings and materials classified as fire-hazardous materials within the meaning of paragraph 2(1) of the Ordinance of the Minister of Internal Affairs and Administration of 7 June 2010 on fire protection of buildings, other buildings and grounds*.
2. Tanks and cylinders with flammable technical gases and cylinders with liquid flammable gases intended for household or laboratory use.
3. Vehicles and equipment equipped with petrol and diesel internal combustion engines and petrol and diesel internal combustion engines if they have not been effectively drained of fuel and the batteries have not been removed from them.
4. Weapons equipment and other combustible personal protective equipment, as well as signalling equipment and outdoor emergency lighting equipment with open flame sources.
5. Pyrotechnic and fireworks equipment.
6. Flammable aerosols.

III. General principles for storage of equipment in the deposit boxes.

1. Equipment containing liquids and containers with liquid substances that are non-combustible and non-oxidising should be stored on the floor level of the deposit box (storage level I).
2. Storage level II shall contain equipment and combustible solids that are classified for safe-deposit.
3. Storage level III should be used for storing equipment and non-combustible solid materials qualified for depository storage.

IV. Rules for acceptance for deposit of cylinders of flammable technical gases, cylinders of flammable liquefied gases and batteries

1. Cylinders of flammable technical gases and cylinders of liquefied flammable gases intended for household or laboratory use may be accepted for deposit and stored only in the Containerised Store of Flammable Technical Gases located on the premises of the Station.
2. Batteries may only be deposited and stored at the battery storage facility located at the Station.

* "§ 2. 1. Whenever the regulation refers to fire hazardous materials - it shall be understood as:

- (a) flammable gases,
- b) flammable liquids with a flash point below 328.15 K (55°C),
- (c) materials which, in contact with water, produce flammable gases,
- (d) materials that ignite spontaneously in air,
- (e) explosives and pyrotechnics,
- (f) materials which spontaneously decompose or polymerise,
- (g) materials with a tendency to spontaneous combustion,
- (h) materials other than those listed in points (a) to (g) if the manner in which they are stored, processed or otherwise used is likely to result in fire."